



**Checklist For
New Home Construction Application
Architectural Review Board**

Date: _____

Owner Name: _____

Lot No. & Address: _____

1. ARB Review Fee and Construction Deposit - **\$2,500.00** _____
(required with construction application submittal)
 \$500.00 – ARB Review & mailbox fee (non-refundable)
 \$2000.00 – Construction deposit (refundable upon completion
 of construction and adherence to Architectural Guidelines)
2. New Home Construction Application (Completed & Signed) _____
3. Proof of Ownership (Copy of deed/current contract) _____
4. Proof of Builder's Risk Insurance _____
5. Copy of Building Contract _____
6. Plot Plan (See Instructions for Surveyor) _____
7. House Plans _____
8. Specifications List (Completed & Signed) _____
9. Samples of all Exterior Materials and Colors _____
10. Landscape Plans _____
11. Copy of ARB Guidelines (signed & dated) _____

NOTES:

- Required items not accompanying the application may be cause for rejection by the Willow Creek Architectural Review Board (ARB).
- Application will be reviewed at monthly ARB meeting.